DOWNTOWN ARCHITECTURAL REVIEW BOARD MINUTES

September 4, 2012 12:00 P.M.

Meeting Rooms D&E City-County Government Center Fond du Lac, Wisconsin

160 South Macy Street

CALL TO ORDER

ROLL CALL: Present: - Scott Draves

Tom Meiklejohn III

Steve Schoofs Brent Schumacher

Sam Meyer

Absent: - Terrence Gaffney (excused)

Administrative Staff: - Joellyn Dahlin, Principal Planner

Joellyn Dahlin declared a quorum present.

ELECTION

Officers of the Downtown Architectural Review Board

CHAIRPERSON

Tom Meiklejohn, III was nominated for the office of Chairperson of the Downtown Architectural Review Board.

Motion made by Schoofs to elect Tom Meiklejohn, III as Chairman.

Seconded by Schumacher.

ROLL CALL VOTE: Aye - Draves, Meiklejohn, Meyer,

Schoofs, Schumacher

Nay - None

Carried.

Tom Meiklejohn, III was elected Chairman of the Downtown Architectural Review Board.

At this point in the meeting, Chairman Meiklejohn assumed the chair.

DOWNTOWN ARCHITECTURAL REVIEW BOARD MINUTES

September 4, 2012 Page 2

VICE-CHAIRPERSON

<u>Steve Schoofs</u> was nominated for the office of <u>Vice-</u> <u>Chairperson</u> of the Downtown Architectural Review Board.

Motion made by Meiklejohn to elect Steve Schoofs as Vice-Chairman.

Seconded by Draves.

ROLL CALL VOTE: Aye - Draves, Meiklejohn, Meyer,

Schoofs, Schumacher

Nay - None

Carried.

Steve Schoofs was elected **Vice-Chairman** of the Downtown Architectural Review Board.

SECRETARY

<u>Scott Draves</u> was nominated for the office of <u>Secretary</u> of the Downtown Architectural Review Board.

Motion made by Meiklejohn to elect Scott Draves as Secretary.

Seconded by Schumacher.

ROLL CALL VOTE: Aye - Draves, Meiklejohn, Meyer,

Schoofs, Schumacher

Nay - None

Carried.

Scott Draves was elected Secretary of the Downtown Architectural Review Board.

REPORTS OF OFFICERS

Orientation and overview of the Downtown Architectural Review Board was presented by Joellyn Dahlin.

ADJOURN

Motion made by Meyer to adjourn.

Seconded by Schoofs.

ROLL CALL VOTE: Aye - Draves, Meiklejohn, Meyer,

Schoofs, Schumacher

Nay - None

Carried.

DOWNTOWN ARCHITECTURAL REVIEW BOARD MINUTES

September 4, 2012 Page 3

Meeting adjourned at 12:14 p.m.

SUE STRANDS CITY CLERK

SS/maa

